

Report to the Council

Committee: Overview and Scrutiny

Date: 28 April 2009

Chairman: Councillor R Morgan

Item: 13

1. OFFICER DELEGATION - ANNUAL REVIEW 2008/09

RECOMMENDING:

(1) That the proposed changes to officer delegation recommended in the Appendix to this report be approved;

(2) That the Assistant to the Chief Executive incorporate within the final versions of officer delegation minor drafting changes including typographical errors, changes in officer delegations as a result of Senior Management Review and any changes in legislation which have occurred since the last review took place; and

(3) To note that changes to officer delegations in respect of Cabinet functions will be submitted to the Leader of the Council for approval, incorporated in the Constitution and reported at the Annual Council meeting.

1. Introduction

1.1 Each year the Council reviews its scheme of officer delegation and this task has once again been undertaken by a working party of officers.

1.2 Changes to delegation were proposed in respect of Cabinet functions whilst the attached Appendix shows changes to functions which remain the responsibility of the Council. The latter includes regulatory and non-executive functions.

1.3 One change which will take effect from 2009/10 is in relation to the approval of delegation of Cabinet functions. Previously these changes were referred to the Council for approval but it will now be the Leader of the Council who determines whether the scheme of officer delegation is to continue or whether changes should be made. Those recommendations will therefore be submitted to the Leader of Council and will be reported at the Annual Council meeting and set out in the Constitution.

1.4 The Appendix shows amendments to officer delegations in respect of Council functions. There are a number of typographical corrections, changes in officer designations and responsibilities, changes in legislation or minor drafting changes which also need to be dealt with. Authority is requested for the Assistant to the Chief Executive to make these minor alterations before publishing the final versions.

1.5 We recommend as set out at the commencement of this report.